



NATIONAL LAW UNIVERSITY AND JUDICIAL ACADEMY, ASSAM

PROGRAMME: B.A., LL.B.(HONS.) FYIC

DETAILS OF COURSE OFFERED

ODD SEMESTER (I) – ACADEMIC YEAR- 2024-25

SL. NO	COURSE CODE	COURSE TITLE	L	T/ P	CR	CH
1	BL 203.1 (ENGLISH MINOR –I/II)	COMMUNICATIVE ENGLISH SKILLS-II	4 PER WEEK	1 PER WEEK	4	

**A. CODE AND TITLE OF THE COURSE: BL 203.1 (ENGLISH MINOR - I)
COMMUNICATIVE ENGLISH SKILLS-II**

B. COURSE CREDIT: 4 (TOTAL MARKS 200)

C. MEDIUM OF INSTRUCTION: ENGLISH

D. COURSE COMPILED BY: APARAJITA DUTTA HAZARIKA

E. COURSE INSTRUCTOR: APARAJITA DUTTA HAZARIKA

1. COURSE OBJECTIVES

**TO ENABLE THE STUDENTS TO SPEAK, READ AND TO WRITE
COHERENTLY, CLEARLY, FLAWLESSLY AND COMPREHENSIVELY;**

**TO INITIATE THE STUDENTS INTO VARIOUS SELF-TRAINING METHODS OF
IMPROVING THEIR COMMUNICATION SKILLS IN ENGLISH FOR VARIOUS
TYPES OF LEGAL TRANSACTIONS**

TO IMPROVE THEIR WRITING SKILLS

2. TEACHING METHODOLOGY

THE TEACHING METHODOLOGY SHALL BE LEARNER- CENTRIC IN NATURE WHICH WILL GIVE AMPLE SCOPE TO THE STUDENTS TO ACTIVELY PARTICIPATE IN THE LEARNING PROCESS.

THE STUDENTS ARE ENCOURAGED TO DO INDEPENDENT RESEARCH ON TOPICS OF THEIR CHOICE WITH GUIDANCE FROM THE TEACHER. THE STUDENTS PREPARE THEIR TOPICS FROM THE SOURCES SUGGESTED TO THEM.

2. LEARNING OUTCOMES OF THE COURSE

ON COMPLETION OF THE COURSE THE STUDENTS ARE EXPECTED TO IMPROVE THEIR COMMUNICATION SKILLS AND MOOTING SKILLS.

THEY ARE EXPECTED TO BE EFFECTIVE LISTENERS AND ALSO IMPROVE THEIR LEGAL COMMUNICATION SKILLS.

- 2. THE COURSE SHALL BE ASSESSED FOR 200 MARKS. THE EVALUATION SCHEME WOULD BE AS FOLLOWS: INTERNAL ASSESSMENT: 70% (140 MARKS) SEMESTER END EXAMINATION: 30% (60 MARKS)**

SL. NO.	MARKS DISTRIBUTION	
1	PROJECT WORK	40 MARKS
2	SEMINAR/GROUP DISCUSSION	20 MARKS
3	ASSIGNMENT/ASSESSMENT	30 MARKS
4	MID-SEMESTER	40 MARKS
5	ATTENDANCE IN CLASS	10 MARKS
6	SEMESTER END EXAMINATION	60 MARKS

3. DETAILED STRUCTURE OF THE COURSE (SPECIFYING COURSE MODULES AND SUB-MODULES)

MODULE I

- **MEANING, DEFINITION, TYPES, AND SCOPE OF SOFT SKILLS**
- **INTRODUCTION TO SOFT SKILLS, ASPECTS OF SOFT SKILLS,**
- **PERSONALITY DEVELOPMENT**
- **POSITIVE THINKING, NEGOTIATION SKILLS**

MODULE II

- **TYPES OF COMMUNICATION- VERBAL, NON-VERBAL**
- **EFFECTIVE LISTENING SKILLS**
- **WRITING SKILLS- CREATIVE WRITING**
- **REPORT WRITING, STRATEGIES FOR REPORT WRITING**

MODULE III

- **PRECIS WRITING**

MODULE IV

- **LEGAL COMMUNICATION**
- **MOOTING**
- **READING AND ANALYSIS OF WRITINGS BY EMINENT JURISTS**
KESAVANANDA BHARATI SRIPADAGALVARU AND ORS. V. STATE OF
KERALA AND ANR. (1973) 4 SCC 225)

ESSENTIAL READINGS

**BROWN, GORDON W. *LEGAL TERMINOLOGY*. PRENTICE HALL, NEW JERSEY,
N. KRISHNASWAMI. *MODERN ENGLISH*. MACMILLAN, 1975**

**BRYAN GARNER'S *DICTIONARY OF MODERN LEGAL USAGE*. OXFORD UNIVERSI
TY PRESS**

***LONGMAN'S DICTIONARY OF COMMON ERRORS*. ORIENT LONGMAN**

**M.P.BHASKARAN & D. HARSBURGH. *STRENGTHEN YOUR ENGLISH*. OUP, 1973
P C WREN & H MARTIN. HIGH SCHOOL**

ENGLISH GRAMMAR AND COMPOSITION

P.H. COLLIN. *LAW DICTIONARY*. UNIVERSAL, NEW DELHI. 1993

**RUPERT HAIGH. *THE OXFORD HANDBOOK OF LEGAL CORRESPONDENCE*. OXF
ORD UNIVERSITY PRESS.**

**S.C. TRIPATHI. *LEGAL LANGUAGE, WRITING AND GENERAL ENGLISH*. TURTO
N, NEW DELHI**

**SARAH FREEMAN. *WRITTEN COMMUNICATION IN ENGLISH*. ORIENT LONGMAN
, 1977**
